Inspection Findings

Fix * Waive *Close

DOD Policy

~ Headquarters conduct unannounced annual inspections

- Programs can be inspected between 6 – 11 months after the last inspection

- Revisit can occur 90 days after the unannounced inspection

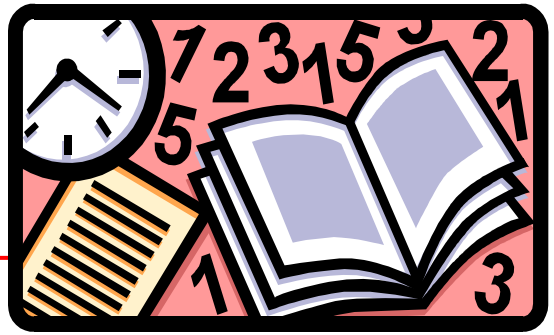
- Installation's response to inspection report identify corrective actions that addresses any deficiencies
- DOD Certificate to Operate

FIX

~ Inspection findings are provided by Headquarters Inspector(s) after the completion of the unannounced inspection

- Installations have 90 days to correct deficiencies beginning on the date of discovery
- Response should include corrected actions and date of completion within that 90-day period
- Response indicating a request to Public Works (PW) without completion date will not suffice
- Receive DOD Certificate to Operate if fixed

WAIVE



~ If corrections cannot be made within 90 days, a request for waiver to the Assistant Secretary of the Navy (ASN) (Manpower and Reserve Affairs) (M&RA) must be submitted via PERS-659

- Request for waiver must be submitted in sufficient time to receive a response prior to the end of the 90 day period
- Request shall include a description of deficiency, plan of action and milestones with dates corrections will be completed
- If deficiency such as closing playground area or classrooms, compensatory measures must be addressed.
- Receive DOD Certificate to Operate if waiver is approved

CLOSE

~ A facility shall close if life threatening violations or other safety, health, and child welfare laws or regulations are discovered during an inspection or by installation

- If facility has to be closed, a report of closing shall be submitted to ASN(M&RA), via PERS-659, to be forwarded to Congress (Committees on Armed Services of the Senate and House of Representatives) and copied to DoD
  - The report shall include a notice of the violation that resulted in the closing, the cost of remedying the violation, and a statement of the reasons why the violation has not been remedied as of the time of the report

REPEAT FINDINGS

~ **There should be NO repeat findings**

- Window of inspections to insure compliance
  - Daily
  - Monthly
  - Annual

You Hold the Key to Successful Inspections